

APPLICATION FOR TEMPORARY EMPLOYMENT

FLINT
Personnel Services

469 Yampa Ave.
Craig, CO 81625
(970) 824-8822 Phone
(970) 824-5959 FAX
An Equal Opportunity Employer

APPLICANT INFORMATION						
Last Name		First		M.I.	Date	
Address						
City		State		ZIP		
Phone			E-mail Address			
Date Available				Desired Salary		
Position Applied for						
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			

Are you 18 years or older: ___ Yes ___ No Are you currently employed? ___ Yes ___ No
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EDUCATION					
High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

Do you have a valid driver's License? _____ Issuing State: _____ Do you have a CDL License? _____ YES _____ NO _____ CLASS _____

Skills:	
Typing words per minute:	Office Machines:
Computer Software programs:	Other Office Machines/Equipment:
Non Office Equipment Used: ie special tools, heavy equipment...	Certifications Obtained:

Your application will not be considered unless all questions are answered for an employer. Since we will make every effort to contact previous employers, the correct telephone numbers are critical. Ask for a phone book or call information if necessary.

PREVIOUS EMPLOYMENT:									
Company				Phone		()			
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Company				Phone		()			
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Company				Phone		()			
Address				Supervisor					
Job Title			Starting Salary		\$		Ending Salary		\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				

REFERENCES				
<i>Please list three references.</i>				
Full Name		Relationship		
Company		Phone		()
Address				
Full Name		Relationship		
Company		Phone		()
Address				
Full Name		Relationship		
Company		Phone		()
Address				

In case of emergency notify: _____				
Name:		Relationship:		Phone #:

Please include any other information you think would be helpful to us in considering you for employment such as additional work experience, article published, special skills not previously mentioned, activities etc. (Please **exclude** all information indicative of age, sex, race, religion, color, national origin, handicap or marital status.)

Agreement: Please read the following carefully

I hereby authorize investigation of all statements and information contained in this Application for Temporary Employment (and resume, if any). I authorize all employers, person, schools, organizations and others to give Flint Personnel Services (aka Flint) any and all information concerning my previous employment, education and any other pertinent information they may have, personal or otherwise. I release all persons and parties from all liability for any damage that may result from a giving, receiving or sharing of any information about me.

I understand that Flint Personnel Services may require that I submit to a pre-employment, random or post-accidental drug or alcohol testing at any time.

I also authorize Flint Personnel Services to release any or all of the information gained through the above investigation or any other information, written or otherwise, which Flint may have available on any person or party during the conduct of Flint business. I release all persons and parties from all liability for any damage that may result from a giving, receiving or sharing of any information about me.

I hereby affirm that all information I have provided on the Application for Temporary Employment (and resume, if any) is true and complete to the best of my knowledge. I also affirm that any information, I may provide Flint Personnel Services subsequent to the Application for Temporary Employment will be true and complete to the best of my knowledge. I understand and agree that falsified information or significant omissions will disqualify me from further consideration for employment and if subsequently employed may result in immediate dismissal if discovered at a later date.

If subsequently employed by Flint, I understand and agree that my employment will be on a temporary basis only and Flint makes no guarantees or assurance, either express or implied, of my continued employment. I also understand and agree that my employment can be terminated, with or without cause, at any time by either myself or Flint Personnel Services.

I also understand that this is not an employment contract, nor will an employment contract be offered to me. If employed by Flint Personnel Services, I agree that my employment will be for an indefinite period of time and that wages and other conditions of employment may be changed at any time.

I agree to keep all information concerning positions to which I may be assigned, referred, or which have been disclosed to me by Flint Personnel Services strictly confidential.

I understand that Flint Personnel Services will not charge me an employment fee, and I agree that Flint Personnel Services in under no obligation to employ me or to refer me, or information about me, to any person or party.

By signing below, I acknowledge that I have carefully read, fully understand, and agree to all the above:

Name: (Please Print)			
Signature		Date	

Note: *This application will expire in 30 days after the date completed. If you wish to be considered for a position after this time, you must submit a new application or stay in contact with Flint Personnel Services either in person or via phone.*

*****Flint Personnel Services has an aggressive return to work program. If you are injured on the job Flint Personnel will get you working as soon as possible on modified duty.**