### FLINT

469 Yampa Ave.

Craig, CO 81625

(970) 824-8822 Phone

(970) 824-5959 FAX

An Equal Opportunity Employer

APPLICATION FOR TEMPORARY EMPLOYMENT

Personnel Services

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Last Name** | | | | |  | | | | | | | | **First** |  | | | | | | **M.I.** | | **Date** | | |  | |
| reet Address **Address** | | |  | | | | | | | | | | | | | | | | | rtment/Unit # | | | |  | | |
| **City** |  | | | | | | | | | | | | **State** |  | | | | | | **ZIP** |  | | | | | |
| **Phone** |  | | | | | | | | | | | | **E-mail Address** | |  | | | | | | | | | | | |
| **Date Available** | | | |  | | | | | | |  | | |  | | | | | **Desired Salary** | | |  | | | | |
| **Position Applied for** | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| **Are you a citizen of the United States?** | | | | | | | | | | **YES** | | **NO** | | **If no, are you authorized to work in the U.S.?** | | | | | | | | | YES | | | NO |
| **Have you ever worked for this company?** | | | | | | | | | | **YES** | | **NO** | | **If so, when?** | | |  | | | | | | | | | |
| **Have you ever been convicted of a felony?** | | | | | | | | | | **YES** | | **NO** | | **If yes, explain** | | |  | | | | | | | | | |
| **Are you 18 years or older: \_\_\_\_ Yes \_\_\_\_ No Are you currently employed? \_\_\_\_Yes \_\_\_\_ No** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | | | | |  | | | | | | | Address | |  | | | | | | | | | | | | |
| From | |  | | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | | |
| College | |  | | | | | | | | | | Address | |  | | | | | | | | | | | | |
| From | |  | | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | | |
| Other | |  | | | | | | | | | | Address | |  | | | | | | | | | | | | |
| From | |  | | | | To | |  | Did you graduate? | | | YES | | NO | | Degree | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Military Service | | | | | | | | |
| Branch |  | | | From |  | To |  | |
| Rank at Discharge | |  | | Type of Discharge | | | |  |
| If other than honorable, explain | | |  | | | | | |
| **Do you have a valid driver’s License? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Issuing State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Do you have a CDL License? \_\_\_\_\_\_\_\_\_\_ YES \_\_\_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CLASS** | | | | | | | | |

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| **Skills:**   |  |  | | --- | --- | | Typing words per minute: | Office Machines: | | Computer Software programs: | Other Office Machines/Equipment: | | Non Office Equipment Used: ie special tools, heavy equipment… | Certifications Obtained: |   **Your application will not be considered unless all questions are answered for an employer.** **Since we will make every effort to contact previous employers, the correct telephone numbers are critical.** Ask for a phone book or call information if necessary.   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Previous Employment: | | | | | | | | | | | | | | | | | | | Company | | |  | | | | | | | | Phone | | ( ) | | | | | | Address | |  | | | | | | | | | Supervisor | | |  | | | | | Job Title | |  | | | | | | Starting Salary | | | $ | | | | | Ending Salary | $ | | Responsibilities | | | | |  | | | | | | | | | | | | | | From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | | May we contact your previous supervisor for a reference? | | | | | | | | | YES | | NO | |  | | | | | | Company | | |  | | | | | | | | Phone | | ( ) | | | | | | Address | |  | | | | | | | | | Supervisor | | |  | | | | | Job Title | |  | | | | | | Starting Salary | | | $ | | | | | Ending Salary | $ | | Responsibilities | | | | |  | | | | | | | | | | | | | | From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | | May we contact your previous supervisor for a reference? | | | | | | | | | YES | | NO | |  | | | | | | Company | |  | | | | | | | | | Phone | | ( ) | | | | | | Address | |  | | | | | | | | | Supervisor | | |  | | | | | Job Title | |  | | | | | | Starting Salary | | | $ | | | | | Ending Salary | $ | | Responsibilities | | | | |  | | | | | | | | | | | | | | From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | | May we contact your previous supervisor for a reference? | | | | | | | | | YES | | NO | |  | | | | | |  | | | | | | | | | | | | | | | | | | | References | | | | | | | | | | | | | | | | | | | Please list three professional references. | | | | | | | | | | | | | | | | | | | Full Name | | | |  | | | | | | Relationship | | | | |  | | | | Company | | | |  | | | | | | Phone | | ( ) | | | | | | | Address | | | |  | | | | | | | | | | | | | | | Full Name | | | |  | | | | | | Relationship | | | | |  | | | | Company | | | |  | | | | | | Phone | | ( ) | | | | | | | Address | | | |  | | | | | | | | | | | | | | | Full Name | | | |  | | | | | | Relationship | | | | |  | | | | Company | | | |  | | | | | | Phone | | ( ) | | | | | | | Address | | | |  | | | | | | | | | | | | | |   In case of emergency notify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name: Relationship: Address: Phone #:  Please include any other information you think would be helpful to us in considering you for employment such as additional work experience, article published, special skills not previously mentioned, activities etc. (Please **exclude** all information indicative of age, sex, race, religion, color, national origin, handicap or marital status.)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Agreement: Please read the following carefully**  I hereby authorize investigation of all statements and information contained in this Application for Temporary Employment (and resume, if any). I authorize all employers, person, schools, organizations and others to give Flint Personnel Services (aka Flint) any and all information concerning my previous employment, education and any other pertinent information they may have, personal or otherwise. I release all persons and parties from all liability for any damage that may result from a giving, receiving or sharing of any information about me.  I understand that Flint Personnel Services may require that I submit to a pre-employment, random or post-accidental drug or alcohol testing at any time.  I also authorize Flint Personnel Services to release any or all of the information gained through the above investigation or any other information, written or otherwise, which Flint may have available on any person or party during the conduct of Flint business. I release all persons and parties from all liability for any damage that may result from a giving, receiving or sharing of any information about me.  I hereby affirm that all information I have provided on the Application for Temporary Employment (and resume, if any) is true and complete to the best of my knowledge. I also affirm that any information, I may provide flint Personnel Services subsequent to the Application for Temporary Employment will be true and complete to the best of my knowledge. I understand and agree that falsified information or significant omissions will disqualify me from further consideration for employment and if subsequently employed may result in immediate dismissal if discovered at a later date.  If subsequently employed by Flint, I understand and agree that my employment will be on a temporary basis only and Flint makes no guarantees or assurance, either express or implied, of my continued employment. I also understand and agree that my employment can be terminated, with or without cause, at any time by either myself or Flint Personnel Services.  I also understand that this is not an employment contract, nor will an employment contract be offered to me. If employed by Flint Personnel Services, I agree that my employment will be for an indefinite period of time and that wages and other conditions of employment may be changed at any time.  I agree to keep all information concerning positions to which I may be assigned, referred, or which have been disclosed to me by Flint Personnel Services strictly confidential.  I understand that Flint Personnel Services will not charge me an employment fee, and I agree that Flint Personnel Services in under no obligation to employ me or to refer me, or information about me, to any person or party.  By signing below, I acknowledge that I have carefully read, fully understand, and agree to all the above:   |  |  |  |  | | --- | --- | --- | --- | |  | | | | | Name: (Please Print) | | | | | Signature |  | Date |  |   **Note:** *This application will expire in 30 days after the date completed. If you wish to be considered for a position after this time, you must submit a new application or stay in contact with Flint Personnel Services either in person or via phone.*  *\*\*\*Flint Personnel Services has an aggressive return to work program. If you are injured on the job Flint Personnel will get you working as soon as possible on modified duty.* |